



**WORLD MISSION**  
HIGH SCHOOL

**DECISION**

EXAM DETAILS		TRAINEE'S DETAILS	
Sector	ICT & MULTIMEDIA	Trainee's name	
Trade	ALL	Trainer's name	AYEBARE PATIENCE
Module code		Module title	ENGLISH HOMEWORK
Level	L5 ALL	Date	.....

Read the question below write a composition in about 200- 250 words

You recently purchased a product or received a service that did not meet your expectations.  
Write a complaint letter to the company or organization responsible.

In your letter, you should:

- Clearly explain what you are complaining about
- Give relevant details (date, place, product/service, problem)
- Describe how the issue has affected you
- Politely state what action or solution you expect (refund, replacement, apology, repair, etc.)
- Use an appropriate formal tone and format